



## LEPC Meeting Minutes March 15, 2012

### Attendance and introductions

#### Minutes

January 15, 2012 minutes were distributed and approved with one modification to the date.

#### Old Business

Toledo Division of Environmental Services would like to receive the remaining temp gun.

Keith Jackson made a motion for Toledo Division of Environmental Service to receive the remaining temp gun. The motion was seconded by Carrie Perry. Motion passed.

Working with Matt Heyrman on a transfer to the jurisdiction that they have been assigned an asset and not a returnable gift.

Matt Heyrman made a motion to develop an asset trading form with signatures of the chair and a signature from the department. The motion was seconded by Mark Hertzfeld.

### Sub-Committee Reports

**Executive Committee:** Tim O'Brien reported on the operations plan with committee goals and committee plans. The executive committee discussed finance committee section of the operations plan and developing an audit committee.

**Training:** Dates in March, April, and May were discussed for fire fighter haz mat training in Springfield, Maumee, and Oregon.

**Exercise:** The Black Swamp Security exercise is set for June 13th. It will be a full scale exercise. The committee is working to make sure the exercise meets all of our requirements.

**Finance:** Budget Report Attached.

Funds have been set aside for the printing of the plan for all fire departments. The printing will go out for bid with three quotes.

**Grants:** No report

**Plan review:** Tim O'Brien reported that April will be the last meeting to make sure printing and distribution list are finalized. The plan will be in place for the exercise in June.

**Information Coordinator:** Mike Frey reported that we did not receive request.

**Emergency Coordinator:** Mike Frey reported that we are looking into putting together advanced training.

**Public Relations:** Kathy Sylvestri reported that we received a full page inside cover ad for a discounted rate. The committee would like to have success stories for articles.

**Compliance Committee:** Mike Frey reported that less than ten facilities did not report or late reports. Two had no reporting requirements. Nine new facilities filed.

Tim O'Brien reported that LEPC is getting a response from the Prosecutor's office

#### **New business**

A suggestion was made that web conferencing or a dial in number should be available for the meetings. These and other options will be explored.

#### **Adjournment**

Meeting was adjourned. The next LEPC meeting will be at 12:15 p.m. on May 17, 2012 in the third floor Conference room of the Lucas County Emergency Services Building.

Minutes Submitted by: Patekka Pope Bannister

